**Job Description:** Mobilisation and Communications Assistant

**Title:** Mobilisation and Communications Assistant

**Reports to: Mobiliser and Training Coordinator**

**Date:** September 2021

**Based at:** AWM Pioneers UK Office, Loughborough

**Hours:** Full Time

**Contract:** Fixed Term 12 months; September 2021 – September 2022

**Salary: £18,000**

**Preamble:**

AWM-Pioneers is a Christ-centred organisation. All members and employees are expected to have a dynamic and demonstrable relationship with Jesus Christ, which is reflected in attitudes, lifestyle, character, and a submission to biblical principles as a guide for living.

We are passionately committed to facilitating the spread of the gospel. To that end, we seek men and women who exhibit that same passion, who are committed to the goal of reaching unreached peoples everywhere with the life-changing message of Christ.

This is a strategic team appointment to not only cover a maternity leave but also recognises our desire to invest in individuals that God is calling whilst continuing to mobilise and mentor people of all ages for service for God.

AWM-Pioneers is a ministry of Pioneers International, who minister to unreached people groups everywhere. The particular focus of AWM-Pioneers is Muslims of the Arab world, wherever they may be found.

The ongoing events throughout the 20 countries of the Arab world provide even greater opportunities for ministry among these peoples not only within the Arab world but throughout the world. There is a great need to raise awareness of these openings with the Church in the UK.

**Vision of the role:** To mentor people as they explore a call to God’s mission to the nations. To seek opportunities for them to serve; to prepare and equip them to plant churches and thrive in ministry to unreached peoples of the Arab world.

**Objectives:** Through this one-year post you will have responsibility for connecting with people who have a call for mission to the Arab world and to help inspire, mentor and equip them for ministry. You will be part of a team that is keen to look for creative and innovative ways to inspire, connect and engage with individuals and who are committed to the ongoing development of strategy and training for our applicants and members.

**Purpose of the role:**

* With the Mobilisation team to inspire, encourage and engage with those that God is calling to serve Him amongst Arab peoples.
* To work within the Mobilisation and Communication teams
* To build on your current mission experience and interact with workers serving in long-term teams
* To explore mission and ministry in more depth as you play your part in a vibrant international mission
* To work with the Mobilisation and Communication teams to encourage others in their journey of exploring God’s call to mission on their lives
* To grow and deepen a long-term vision for mission among the nations.

**Main tasks will include:**

* To coordinate and process applications for the Edge teams for 2022
* To coordinate our English teaching programme.
* Make initial contact with enquirers who come to us via recommendation or through the website and social media.
* Participate in and help to organise and administrate our introductory weekends and other Mobilisation events in Great Britain aimed at equipping those exploring cross-cultural mission
* Make arrangements for exhibiting at events for 2022 and attend events with other members of the team.
* To represent AWM at CU, church mission events, and  Christian conferences and to follow up with initial contacts
* To write, edit, and upload web articles as agreed with the Fundraising Co-ordinator
* To help upload social media content, particularly to Instagram, and to help grow our supporter base through social media with the Fundraising Co-ordinator
* To develop capacity for digital communications, particularly in digital fundraising with the Fundraising Co-ordinator
* To work with the Mobiliser and Training Coordinator on other tasks as needed
* To help with other office tasks when required and time allows.

***Other responsibilities***

Participate as a member of the wider AWM Pioneers UK Staff Team.

The post-holder will join in Christian worship and lead prayer in office meetings

Other duties as required.

**Person specification and capabilities**

**Professional**

*Essential*

* In order to perform this role, it is essential that the post holder is in full sympathy with the aims and goals of AWM-Pioneers. To that end he/she must be a committed Christian, able to agree with the organisation’s statement of faith, and able to fully participate in spiritual activities whilst carrying out the responsibilities of Mobilisation and Communications Assistant.
* The ability to enthuse, motivate and mentor
* Previous experience in developing people.
* Ability to work alongside others and be a team player
* Willing to participate with others in leading prayer and worship with members and supporters

*Desirable:*

* Confident communicator and creative writer
* Someone who likes attending festivals and initiating conversations
* Knowledge of Christian mission in a cross-cultural setting or awareness of what cross-cultural ministry can be like
* Experience in preparing and/or delivering training materials
* Knowledge of, or connections with churches/church groups/Christian groups
* Experience of promoting and running events and leading group sessions
* Familiarity with managing contact lists, or using social media to mobilise people

**Personal**

*Essential*

* A love for the Lord and His Kingdom
* Confident in the gospel, and having a grasp of scripture
* An ongoing desire to serve the Lord and examples of obedience
* Spiritual insight and pastoral sensitivity
* A heart for overseas mission and for the church
* Be intentional about professional and personal development
* Organised, able to work independently and take initiative
* Relates well to people of all ages particularly 18 to 35 age group
* Able to travel throughout the UK
* Willing to be away from home on several weekends and evenings each year

*Desirable:*

* Broad understanding of scripture and the ability to present and relate it to mission
* A heart for the Arab world, Arab Muslims, Muslims in general
* Some experience in a mission context would be helpful
* Some exposure to theological and missiological concepts and issues

Date: 9 July 2021